

# Allan C. Kellum

6252 N. Kensington St. | McLean, VA 22101 | [A.Kellum@verizon.net](mailto:A.Kellum@verizon.net) | (703) 599-2560

---

**OBJECTIVE:** Seeking an information technology position with a socially responsible association, non-profit or local government in the Washington D.C. area.

**SUMMARY OF QUALIFICATIONS:** 15 years as the IT manager of a private, international consulting firm plus data management experience at the Federal Reserve and in the pharmaceutical industry. Have excellent problem-solving, communication, team-building and decision-making skills resulting in a solid record of smooth operational performance.

## WORK EXPERIENCE:

### 2010-2011 Research Systems Analyst, Board of Governors of the Federal Reserve System, Washington, DC

- Maintained and improved the computer systems within the Money Market Analysis Section of the Monetary Affairs Division.
- Worked closely with the Board's counterparts at the New York Federal Reserve Bank.

### 2007-2009 Manager, Data Management, Eurofins Medinet, Chantilly, VA

- Managed U.S. data department for dozens of clinical pharmaceutical trials,
- Trained and directed staff in the use of SAS for data transformation,
- Assured regulatory compliance and adherence to procedures, and
- Earned client appreciation for prompt responses and timely issue resolution.

### 1985 - 2007 Senior Associate, Development Associates (DA), Arlington, VA

- Managed overall corporate IT for international consulting firm in team environment.
- Provided on-site IT services to DA offices in: El Salvador, Guatemala, Jamaica, Puerto Rico, etc.
- Wrote DA System Security Plan for IRS site clearance in 2005 and 2006.
- Established website for \$50 million USAID energy project: <http://SARI-Energy.org>.
- Hired, trained and supervised three local Indian web designers and the webmaster for SARI project.
- Collected web survey data from over 20,000 students in 14 days.
- Developed MIS reports for two Arlington County social service programs saving one FTE annually.
- Created web-enabled MIS for Border Health Initiative to centralize data for all offices.
- Assessed IT of Armenian Parliament for USAID; Parliament's Deputy Chief of Staff rated performance "outstanding" in 10 of 10 categories.
- Developed web-based data collection instrument for 700 Department of Labor WIB offices.
- Performed a variety of non-IT roles in contracts for USAID, HHS, Census, ED, etc.
  - Established the *Asian Drug Prevention Quarterly* and was managing editor.
  - Analyzed and was author of meta-evaluation of two-years of USAID evaluations.
  - Interviewed officers of top U.S. data broker firms and authored three Census Bureau reports.
  - Procured \$2 million worth of water quality monitoring equipment and shipped it to Jordan.

## IT EXPERTISE

**Web Programming:** Classic ASP, VBScript, JavaScript, SQL or MS-Access, and HTML

**Office Productivity:** MS-Office Suite 2010, especially Word, Access and Excel.

## EDUCATION

Non-Degree Study — Summer School — Harvard University

MS — Ohio University — Chemistry

BA — Earlham College — Chemistry, major; German, minor.